

## Deck Reservation Policy & Procedure

- 1) Members in good standing of the Concord Swim Club may reserve the deck for private parties when the pool is open except during:
  - a) Scheduled Pool social events,
  - b) Swim Meets, and
  - c) Another member's private party.
- 2) The deck may be reserved in blocks during normal operation hours:
  - a) Monday – Saturday: 10 a.m. – 2 p.m., 2 – 6 p.m., or 6 -closing.
  - b) Sunday: 2 – 6 p.m., 6 – closing.
- 3) Pool reservations can only be made through the Pool Manager or designee.
- 4) The capacity of the deck for parties is 35 people.
- 5) On the day of the party, the CSC member hosting the party must give the Manager-on-duty a list of the non-members attending. This helps the manager check these names off against the sign-in register and avoids confusion. Any person not listed by name must be verified by the party host before admittance to the facility.
- 6) There is no charge to any host member for use of the deck. Non-members may be invited to enjoy our facility as a party guest by invitation of the host member only. The following fees apply:
  - a) At children's parties, the current guest fee will be charged for each non-member child above three years of age. There is no charge for non-member adult chaperones unless they are swimming.
  - b) For adult parties, the current guest fee will be charged for each non-member.
  - c) The host member is responsible for collecting and submitting the guest charges.
  - d) Non-member guest fees must be given to Manager-on-duty on day of the party (by the end of party, by cash or check).
- 7) All party attendees are expected to observe pool rules.
- 8) It is the host member's responsibility to see that all non-member guests leave the facility by the time the host member leaves. This should be verified by the Manager-on-duty.
- 9) Host member may bring in food and drink or purchase from The Pool Grill.
- 10) Host member is responsible for supplying napkins, cups, ice or other items for the party.
- 11) Host member may use grills, but must provide charcoal and lighter fluid.
- 12) **Host member is responsible for cleaning up the deck.** Trash bags are available at the concession stand or from the Manager-on-duty at no charge. **A \$50 penalty, payable by the host, will be assessed if deck not adequately cleaned and confirmed by the Manager-on-duty.**